

**Policy statement**

Leduc County equipment will not be used on private lands unless a contractual agreement is signed or requested to be used by the person in command of an emergency situation.

**Definitions**

*Administration* means the staff of Leduc County under the direction of the county manager.

*Council* means the duly elected Council of Leduc County.

*County Manager* means the Chief Administrative Officer.

**Policy authority**

*Legislative implications:*

- *Municipal Government Act (MGA), RSA 2000*

**Policy standards**

1. Leduc County equipment can only be operated by county employees qualified in that particular equipment.
2. The equipment can only be used on county property or property managed by the county, unless an agreement to provide services on private property is authorized.
3. Leduc County equipment will be used for the primary purpose of Leduc County maintenance and contractual requirements. The use of Leduc County equipment on private lands should be identified within the private equipment service agreement, however, will be secondary to all other primary delegations to the Leduc County needs. Equipment required for an emergency situation shall be given priority over all other obligations.

**Policy responsibilities**

*Council responsibilities:*

- Council will,
- Approve the Use of County Equipment policy.

*Administration responsibilities:*

- Director, Road Operations and Agricultural Services will,
- Maintain, update and adhere to this policy.

**Monitoring and updating**

- This policy will be posted on Leduc County’s website.
- This policy will be reviewed at least once every three years.

<i>Approval date</i>		<i>Motion number</i>	<i>PWC 44-07</i>	<i>Page 1 of 1</i>
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